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Library Boot Camp 2023-24

This series is designed for newcomers to the library field who are interested in learning more about the foundations of the profession. We hope that these webinars will help illuminate potential career options, as well as offer onboarding and training solutions for area libraries.

Foundational Principles of Library Service

[Recorded on 9/13/23]

While libraries can vary in size, scope, and communities served, all libraries adhere to a set of overarching principles that include a commitment to equitable access, intellectual freedom, patron privacy and confidentiality, and the free expression of ideas. This session will provide an overview of these guiding principles and include examples of how they present in today's libraries.

Learning objectives:

- Participants will be able to summarize the foundational tenets of library service as they relate to access and intellectual freedom.
- Participants will be able to identify conditions and situations that might pose challenges to access and intellectual freedom in libraries.
- Participants will be able to appraise their own libraries and work environments and recognize processes
 that support equitable access and intellectual freedom as well as those processes or procedures that
 could be improved.

Presenter: Jeff Regensburger, Library Consultant and LSTA Coordinator, State Library of Ohio

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Library Operations

[Recorded on 9/21/23]

In this webinar we will explore the functions of the departments typically found in public libraries and how they work together. We will discuss how to pursue the various careers available in the public library field, including the education requirements and how to match your soft skills with a suitable position.

Learning Objectives:

- Understand how departments such as technical services, circulation, and adult services operate in a public library
- Explore public library career paths
- Discover what role(s) would best suit you

Presenter: Jeff Laser, Continuing Education Coordinator, Northeast Ohio Regional Library System

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Refresh & Reboot: Leveling Up Your Reference Interview & Information Searching Skills [Recorded on 10/4/23]

While we may provide information to patrons on a daily basis, sometimes we need to step back and reassess not only what we're doing but how we're doing it. This webinar will provide you with a chance to look at standards of practice, suggestions on steps to take in the reference interview, and ways to search for information on any topic. Designed for those staff members new to the reference desk to get them off on the right foot.

Learning Objectives:

- Attendees will gain practical searching skills to apply within any information-searching environment.
- Attendees will be acquainted with standards of reference service against which to measure their performance.
- Attendees will learn the importance of and how to conduct a thorough reference interview.

Presenter: Don Boozer, Manager of the Literature Department and Homebound Services, Cleveland Public Library

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Intro to Cataloging

[Recorded on 11/30/23]

So what really IS cataloging, anyway? Why do we do it? What does a typical cataloger's day look like? Geared toward non-catalogers and brand-new catalogers, this session will share introductory vocabulary, concepts, and principles of cataloging, as well as advice for pursuing technical services work.

Learning Objectives:

- Understand why and how libraries catalog materials
- Gain new vocabulary to discuss library catalogs
- Learn to "read" catalog records at a basic level.

Presenter: Misty Alvaro, Materials Manager, Columbus Metropolitan Library

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Reaching the Community Through Programming and Outreach

[Recorded on 12/13/23]

Programs and outreach can feel daunting for new and old library staff alike. Where do you start? How do you decide what to offer? This webinar will provide a basic overview on what programs and outreach services can look like, how to design and implement them, challenges your library might face, and how to evaluate their success.

Learning Objectives:

- Attendees will learn about the forms programs and outreach services can take.
- Attendees will learn about challenges and considerations when designing and implementing programs
- Attendees will learn how to evaluate their programs whether they go well or poorly, and how to use that data to prepare for the future.

Presenters: Ann MacNamara, Technology Trainer & Steve Sanders, Refugee Services Librarian, Heights Libraries

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Unlocking the World of Youth Services in Public Libraries

[Recorded on 2/21/24]

Explore the multifaceted responsibilities of a youth services department, ensuring that the diverse needs of the youth demographic are met and celebrated. Kathleen and Carolyn will guide you through the essential pillars of youth library services, including programming, collection development, reference services, outreach efforts, and community engagement initiatives. These are the core elements that help build a strong and well-rounded youth services department within a public library.

Whether you're considering a career in youth services or new to the field, this presentation promises valuable insights. Join us as we unravel the layers of expertise and passion that Carrie and Kathleen bring to the table, and discover how you can make a lasting impact on the lives of the young readers and learners in your community.

Learning Objectives:

- Collection Ensuring the library has materials that meet the needs of all youth.
- Programming The library's role in supporting youth through library programming with a focus on Every Child Ready to Read, diversity, and the 40 Developmental Assets
- Outreach/Community Engagement Ensuring the library supports organizations that support youth.

Presenters: Carrie Burrier, Youth Services Coordinator & Kathleen Mockensturm, Assistant Youth Services Coordinator, Akron-Summit County Public Library

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The Story of a Book: A Life Cycle

[Recorded on 4/30/24]

Have you ever wanted the big picture, the whole story of where library materials come from, how they live, and where they go? Staff from Avon Lake Public Library will take you from budgeting through selection, acquisition, cataloging, processing, circulation and weeding in an informative and informal fashion. Those that do the work themselves will show and tell, and await your questions! This webinar will be of general interest to library staff who may be new or want an overview of the flow of materials in asmall to medium-sized library. It could be your library!

Presenters: Avon Lake Public Library Staff

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