

BOARD OF TRUSTEES TUESDAY, JANUARY 19, 2021 | 11:00 A.M.

WILLIAM RUTGER, PRESIDENT CJ Lynce, Vice President/President-Elect Laura Leonard, Secretary

Via Zoom

Our Values – Collaborative, Professional, Proactive Our Vision – To be the catalyst for maximizing library potential. Our Mission – To empower the Northeast Ohio library community through high-quality staff development and dynamic collaborative opportunities.

MEETING AGENDA

I. Call to Order

- a. Roll Call
- b. Introduction of Guests
- c. Approval of Agenda*

II. Approval of October 20, 2020 Minutes (Enclosure 1)*

- III. Correspondence
- **IV. Reports**
 - Financials (Enclosure 2)*
 - Executive Director (Enclosure 3)
 - Education and Events Coordinator (Enclosure 4)
 - Research and Innovation Coordinator (Enclosure 5)
 - Board Officers
 - Committee Chairs
 - Bylaws and Policy Committee
 - Resolution #2021-13 2020-2022 Administrative Policy Manual Update (Enclosure 6)*

- Personnel Committee
 - Resolution #2021-14 2020-2022 Employee Handbook Update (Enclosure 7)*
 - Resolution #2021-15 Executive Director and Fiscal Officer Job Description Updates (Enclosure 8)
 - Resolution #2021-16 Continuing Education Coordinator Job Description and Salary Range (Enclosure 9)

VI. Current Business

- Salary Survey Update
- OELMA Update

VII. New Business

- NEO-RLS 2019-2022 Strategic Plan Update and Discussion (Enclosure 10)
- One-on-one Management Coaching
- Resolution #2020-17 Fund 216 Appropriation (Enclosure 11)*
- Resolution #2020-18 Local Fund Budget Transfer (Enclosure 12)*

VIII. Items Too Late For the Agenda

- IX. Public Comments
- X. Upcoming Meetings

MARKETING/PR COMMITTEE Monday, February 8, 2021 | 9:30 a.m.

Via Zoom https://us02web.zoom.us/j/81292090757

FINANCE/ PERSONNEL COMMITTEE Tuesday, March 16, 2021 | 9:30 a.m.

Via Zoom https://us02web.zoom.us/j/88278282014

BOARD OF TRUSTEES MEETING Tuesday, March 16, 2021 | 11:00 a.m.

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XI. Adjournment